

Coulston

Parish Council

Parish Clerk - Mrs. Tekla Hicks

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Minutes of the general meeting of Coulston Parish Council (CPC) held on Monday 7th January 2025 at 7.30pm

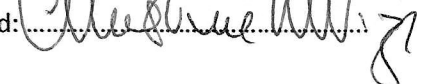
Present: Cllrs Vize (Chair), Fisher, Suter, Markes.

In attendance: Wiltshire Councillor Cllr T Reay.

Proper Officer: Tekla Hicks.

MINUTES

No.	Item	Action
24-25/47	Apologies To receive and accept apologies for those unable to attend. None.	
24-25/48	Declarations of Interest To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011. None.	
24-25/49 24-25/49.1 24-25/49.2	Minutes of the previous meeting To approve as a correct record the minutes of the Parish Council meeting held on 5 th November 2024 . Approved without amendment. To note any matters arising from the minutes of the meeting held on 5 th November 2024. The flooding matters in the village were discussed and were passed to Cllr Reay to report to Highways Engineer Cadwallader. Also agreed for Cllrs to report again on MyWilts app using issue number 184792 and to use What3Words location. Cllr Markes to advise on the What3Words location of flooding.	
24-25/50 24-25/50.1 24-25/50.2 24-25/50.3 24-25/50.4	Reports To receive an update from the Unitary Councillor – Tamara Reay <ul style="list-style-type: none"> The Local Transport plan is in consultation. Please see here for more information. Devolution to The Heart of Wessex has been agreed. For more information, please see here. To receive Chair's report. No new matters, but to remind residents to use What3words when reporting matters. To receive Clerk's report. None. To receive up to date external meetings schedule and who to attend meetings. Noted.	
Standing orders were suspended to allow for public participation		
24-25/51 24-25/51.1 24-25/51.2	Public Participation To enable members of the public to address the Council regarding any item on the agenda. None. To receive any petitions or deputations. None.	
Standing Orders were reinstated following public participation		
24-25/52 24-25/52.1 24-25/52.2	Planning matters to discuss To receive an update on the planning schedule. None. To discuss any planning applications received prior to the meeting.	

Signed: 

	(a) <u>PL/2024/11597</u> – 7 Coulston, Westbury, BA13 4NX. Householder permission sought for extension to garage, including new pitched roof. Comments by 03/02/25. Resolved to have no objection.	
24-25/53	Finance	
24-25/53.1	Payments for Approval:	
24-25/53.1a	Clerk's Salary December and January. Approved.	
24-25/53.1b	Clerk's PAYE December and January paid via Direct Debit. Approved.	
24-25/53.2	To agree and approve monthly financial statements with accounts listed along with financial summary sheet. Agreed and signed by the Chair.	
24-25/54	Budget and Precept 2025-26	
24-25/54.1	To discuss and approve the final draft of the budget for 2025-26. Discussed and approved.	
24-25/54.2	To discuss and approve the precept demand for 2025-26. Discussed and approved.	
24-25/55	Governance	
24-25/55.a	To review an adopt NALC Model Financial Regulations 2024. Clerk to send to Cllrs and carry forward.	
24-25/55.b	To discuss Elections 2025. It was agreed that the Clerk to send election papers to all residents and Cllrs. More information to be found here .	
24-25/55.c	To discuss Biodiversity Policy requirements. Noted.	
24-25/56	Correspondence previously sent to note: None.	
24-25/57	Confirmation of date of next meeting: Tuesday 4 th March 2025.	
24-25/58	To close the meeting – Meeting closed at 8.21.pm	

Signed 